MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA
Advt. No. MRSPTU/ESTB./2019/DPR/247

Sr. No.	Name of Post	No. of Posts	Pay Scale (Grade Pay)
01.	Registrar, MRSPTU, Bathinda. Tenure (The tenure shall be for a period of three years or attainment of age of superannuation, whichever is earlier).	01 (Gen.) (on tenure basis)	Rs. 37400-67000 (AGP Rs. 10,000/-)

QUALIFICATIONS FOR THE POST OF REGISTRAR
(According to U.G.C.)

Pay Band   Rs. 37400-67000/- (Grade Pay of Rs. 10,000/-) + Allowances.

Essential Qualification

(a)   Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale Consequest of change in designation of teachers vide this Ministry's letter No. 1-32/2006-U.II/U/.I(i) dated 31st December, 2008 experience required for the post of Registrar shall be:

(i)   at least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 8 years of service in the AGP of Rs. 8000 and above including as Associate Professor along with experience in educational administration **or**

(ii)   Comparable experience in research establishment and/ or other Institutions of higher education, **or**

(iii)   15 years of administrative experience, out of which 8 years shall be as Deputy Registrar or an equivalent post,

Desirable Qualifications

a.   Ph.D in any subject from a reputed Institution.

b.   Experience of Administrative practice, human resource management, statutory functions and academic activities of Universities/ R&D institutions.

c.   Experience of handling legal matters.

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA
DETAILS OF NON-TEACHING POSTS
Advt. No. MRSPTU/ESTB./2019/DPR/247

Sr. No.	Name of Post	Pay Scale	MRSPTU, Bathinda	GZSCCET, MRSPTU, Bathinda	PIT Nandgarh	PIT GTB Garh (Moga)	PIT Rajpura	Qualifications
01.	System Analyst	Rs. 15600-39100/- G.P. Rs. 5400/-	01 Gen.	-	-	-	-	(i) Master's Degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1st class at Bachelor's or Master's level. **OR** Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1st class at MCA or Master's level. (ii) 5 years experience as Assistant Professor or equivalent/ System Analyst in corporate sector involving software development & deployment.
02.	Supdt. Grade-II	Rs. 10300-34800/- G.P. Rs. 4800/-	03 (01SC, 01ESM, 01BC)	-	-	-	-	Graduation from a recognized university or its equivalent. 10 years experience out of which atleast five years experience as Senior Assistant or equivalent post in the scale of Senior Assistant. Persons having experience of work in engineering college/ technical institutions/ universities/ organization of repute will be preferred and working knowledge of computer.

Sr. No.	Name of Post	Pay Scale	MRSPTU, Bathinda	GZSCCET, MRSPTU, Bathinda	PIT Nandgarh	PIT GTB Garh (Moga)	PIT Rajpura	Qualifications
03.	Senior Assistant	Rs. 10300-34800/- G.P. Rs. 4400/-	08 (03SC, 03Gen., 01Gen.(PH), 01ESM)	03 (01SC, 01ESM, 01PH)	-	01 Gen.	01 Gen	Graduation with at least 10 years experience in a clerical position in Govt./ Autonomous organisation, preferable in a University and working knowledge of Computers.
04.	Senior Assistant (Legal)	Rs. 10300-34800/- G.P. Rs. 4400/-	01 Gen	-	-	-	-	Graduate degree of L.L.B. from a recognized University with atleast 05 years of experience in the relevant field of Higher Education/ Technical Education Institutions.
05.	Clerk cum Data Entry Operator	Rs.10300-34800/ G.P.Rs.3200/-	20 (10Gen., 01SC, 01SC (Sportsman), 01BC, 01PH, 03ESM, 02ESM (SC), 01ESM(BC)	-	-	-	-	1. (i) Should have passed Bachelor's degree from a recognised University or Institution and; (ii) Possesses atleast one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government organised Institution or a reputed Institution, which is ISO-9001, certified. **OR** Possesses a Computer Information Technology Course equivalent to O Level Certificate of Department of Electronic Accreditation of Computer Courses (DOEACC) of Govt. of India. 2. Must quality test in type writing at speed of 40w.p.m. in English and 30w.p.m. in Punjabi languages.

Sr. No.	Name of Post	Pay Scale	MRSPTU, Bathinda	GZSCCET, MRSPTU, Bathinda	PIT Nandgarh	PIT GTB Garh (Moga)	PIT Rajpura	Qualifications
06.	Coach	Rs. 10300-34800/- G.P. Rs. 3800/-	01 Gen.	-	-	-	-	1) Bachelor's Degree in Physical Education with Diploma in Coaching from NIS in the respective game and participation in Inter-University/ Senior National/ Federation Cup Tournament. **OR** BA with Post Graduate Diploma in Physical Education. Diploma in Coaching from NIS in the respective game and participation in Inter-University/Senior National/ Federation Cup Tournament. **OR** MA in Physical Education/ M.P.Ed with Diploma in Coaching from NIS in the respective game and participation in Inter-University/ Senior National/ Federation Cup Tournament. **OR** A very outstanding sportsperson with Bachelor's degree in any discipline and having participated in Olympic Games or upto third position holder in World Cup/ commonwealth Games/ Asian Games or Arjuna Award or Daronacharya Award or Rajiv Gandhi Khel Ratna Award or having Coached and accompanied the Indian team as its coach in his/her game/ sport for international competition or having produced international players.

Sr. No.	Name of Post	Pay Scale	MRSPTU, Bathinda	GZSCCET, MRSPTU, Bathinda	PIT Nandgarh	PIT GTB Garh (Moga)	PIT Rajpura	Qualifications
07.	Assistant Librarian	Rs. 10300-34800/- G.P. Rs.3800/-	-	01 SC	01 Gen.	01 Gen.	01 Gen.	(i) A Master's Degree in Library Science/Information Science/ Documentation Science or an equivalent professional degree with atleast 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library. (ii) Qualification in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. (iii) However, candidates, who have been awarded Ph.D. degree accordance with the University Grants Commission (Minimum standard and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/ SET for recruitment and appointment of for the post.

GENERAL INSTRUCTIONS FOR ALL CANDIDATES:

Candidates will apply on-line and send duly signed print-out of the same application by speed post along with all documents in support of their application.

1. The number of vacancies indicated above may be increased or decreased at the discretion the competent authority.
2. The University reserve the right not to fill any or some of the above posts.
3. Clearly mention conversion formula of CGPA to percentage marks and percentage of marks in appropriate place.
4. The University will not be responsible for non-receipt/ late receipt of application due to postal delay.
5. Incomplete application may rejected without entering into correspondence.
6. Candidates will be eligible only if he/she has degree certificate/ Gazette result notification/ all original DMCs issued on or before last date of application. Photocopies of all these certificates must be attached with application.
7. Any Provisional Certificate for any degree issued prior to Gazette result notification will not be considered.
8. Candidate must paste his/her passport photograph on the application form
9. Knowledge of Punjabi upto Matric standard is essential for every post.
10. Persons already in service must send their applications through their employer.
11. Practical/Written Test will be held wherever necessary. For this, candidates are requested to bring 02 ID proofs alongwith Admit Card for appearing in Examination.
12. Candidates claiming Backward Class Category will submit the photocopy of their latest valid BC certificate issued by the competent authority.
13. Knowledge of Computer is essential for the posts mentioned from Sr. No. 01 to 05 & 07.
14. The instructions regarding Pay/ Salary issued by Govt. of Punjab (Deptt. of Finance), from time to time will be applicable.

Note: Those candidates who have already applied for the post of Supdt. Gr.-II, Senior Assistant, Senior Assistant Hostel (Boys), (Girls) and Coach, Advt. no. MRSSTU/ESTB./2015/03, System Analyst against Advt. no. MRSPTU/ESTB./2016/45, Assistant Librarian against Advt. no. MRSSTU/ESTB./2015/07 and Advt. no. MRSPTU/ESTB./2017/78 shall be required to apply again in new format of the application, however they are not required to deposit the application fee again.

Acronyms: SC (Schedule Caste), Gen. (General), BC (Backward Class), ESM (Ex-Serviceman), PH (Physically Handicapped).